[Date]

Arizona State University

Office of Research & Sponsored Projects Administration

P.O. Box 876011

Tempe, AZ 85287-6011

Subject: [Institution Name] FCOI Certification

This letter certifies that [Institution Name] has a Financial Conflict of Interest policy in place that is compliant with Public Health Service (PHS) regulation 42 CFR Part 50 Subpart F for Responsibility of Applicants for Promoting Objectivity in Research.

If you have any administrative, budgetary or award questions, please contact:

[Contact information]

Sincerely,

[Authorized Representative (AOR) Name]

[AOR Title]

[AOR Phone Number]

[AOR Email]