



DEPARTMENT OF THE NAVY

OFFICE OF NAVAL RESEARCH
SAN DIEGO REGIONAL OFFICE
4635 PACIFIC HWY, BLDG. 2
SAN DIEGO, CA 92110-2756

IN REPLY REFER TO:

Code 246/jm

February 27, 2024

Brandi Anderson
Capital Asset Management Manager
Arizona State University
P.O. Box 875802
Tempe, AZ 85287-5812

Dear Brandi Anderson,

The Office of Naval Research, San Diego has performed a limited Property Management System Analysis (PMSA) of the ARIZONA STATE UNIVERSITY property management system. The PMSA, conducted on 02/21/2024 was performed in accordance with FAR and OMB requirements.

The objective of the PMSA was to ascertain the ability of Arizona State University's property management system to protect, preserve, account for and control Government-owned property in their custody. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at the Arizona State University as of 02/21/2024 is \$33,677.10.

The Arizona State University Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

The Arizona State University recently performed a physical inventory. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical inventory.

For the last property reporting period the Arizona State University submitted all 2 Annual Property Reports in a timely manner. The Annual Reports that were submitted for this period contained accurate information.

The Arizona State University has routinely requested disposition instructions within a reasonable timeframe after the property is no longer needed for its assigned project. During the previous year, Arizona State University submitted their required final property reports in a timely manner.

Based upon the results of this PMSA and in the judgment of the Property Administrator, the property management system at the ARIZONA STATE UNIVERSITY is compliant to protect, preserve, account for, and manage Government owned property.

Thank you for your assistance in this matter. If you have any questions, please contact me at (602) 697-2349. Daniel Lindsey Contract Administrator.

Sincerely,

Judith Michaud
Administrative Contracting Officer

cc: Camille Hughes, ASU
Lisa Tavares, PSM ONR
Gabriel Olivas, ONRSD RD
Daniel Lindsey, ONR Contract Administrator