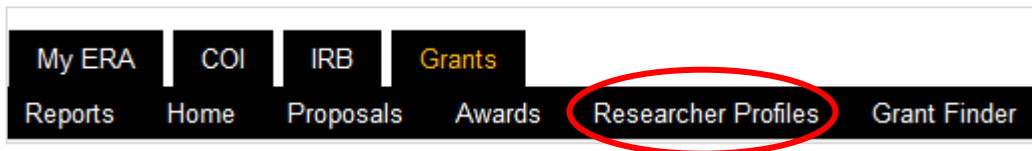


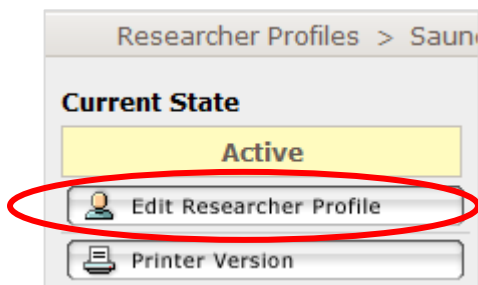
- 1) From the Grants module, select **Researcher Profiles**



- 2) Within the Researcher Profile, search to see if a profile already exists. If no account exists, select **Create Researcher Profile**.



- 3) If a profile already exists, after selecting the individual select **Edit Researcher Profile**.



4) Completing the Researcher Profile (first page).

1.0 Researcher General Info

1.0 Profile Name:
lane Doe

2.0 Research Department:
E0101 – Knowledge Enterprise Development, Office of (OKED)

3.0 Suffix (MD, PHD, etc.):
PhD

4.0 Work Mailing Address:

Street 1:

Street 2:

City:

State:

Zip/Postal:

Country:

5.0 Phones:

'My ASU' Business Phone: 480/965-4958

Alternate Bus. Phone:

Mobile Phone:

6.0 Degree:

Type:

Year:

Input the individual's suffix.

Enter the individual's work address (this should match the address in Research.gov/FastLane and eRA)

Enter an Alternative Bus. Phone if no number is listed.

Enter the Degree Type and Year. This should match what is entered in Research.gov/Fastlane and eRA commons.

5) Completing the Grants Research Info (second page).

2.0 Grants Research Info

1.0 eRA Commons Credentials for the SF424 form:

Enter the individual's eRA Commons Credentials.

2.0 Biosketches/CV's:

Document Name	Bio/CV	Proposal Type	Last Modified
There are no items to display			

3.0 Current and Pending:

Document Name	Proposal Type	Last Modified
There are no items to display		

4.0 ASU Research Collaborators:

Last Name	First Name	Dept/Unit/Center/Institute
There are no items to display		

5.0 External Research Collaborators:

Last Name	First Name	Organization
There are no items to display		

6) Completing the Grants NSF Info

3.0 Grants NSF Research

1.0 Fastlane Userid:

2.0 Gender:
 Female
 Male
 Do Not Wish to Provide
Clear

3.0 Ethnicity Type:
 Hispanic or Latino
 Not Hispanic or Latino
 Do Not Wish To Provide
Clear

4.0 Race:
 American Indian or Alaska Native
 Asian
 Black or African American
 Native Hawaiian or Other Pacific Islander
 White
 Do Not Wish to Provide

5.0 Disability Status:
 Hearing
 Visual
 Mobility/Orthopedic Impairment
 Other
 None
 Do Not Wish to Provide

6.0 Citizenship:
 US Citizen
 Permanent Resident
 Other non-US Citizen
 Do Not Wish to Provide
Clear

7.0 Check the box if you are currently serving or have previously served as a PI, co-PI or Programs Director on any Federally funded project:

Input the individual's NSF ID.

Questions 2 – 6 should match the demographic information that the individual has entered in Research.gov/Fastlane.

7) Researcher Profile in ASU's ERA system must match the PI Profile in NSF Research.gov/FastLane and NIH eRA Commons.