Q&A on ASU’s ERA system
Clarifications/Updates

- How to get help when working in ERA
- How to choose the correct submission method
- Export budget to excel
- Generate budget justification
- How to approve Funding Proposals and F&A Waivers in ERA
- Reminders when working with PNT
- Process flow in ERA
Getting help with ERA

Three ways to get the help you need quickly.

1. Click to connect with an expert
2. Call 480-965-9065
3. Email ERA@asu.edu
Submission Method

Indicate whether this is a Grants.gov funding announcement and if so, whether you want to submit via system to system or not:

- S2S via Grants.gov using the SF424 module
- Non S2S using an FOA from the Grants.gov website
- Other

*S2S is System to System between the ASU system and Grants.gov. If you are submitting a Grants.gov proposal with either the Adobe application package or FastLane or NSPIRES or some other method select Non S2S.*
1. Our direct sponsor is NIH and the FOA is available on grants.gov but must be submitted through ASSIST. What method will we choose?

A. S2S via Grants.gov using SF424 module.

B. Non S2S using an FOA from the Grant.gov website.

C. Other
Submission Method Quiz

2. Our direct sponsor is Eastern Michigan University and our prime is National Science Foundation. What method will we choose?

A. S2S via Grants.gov using the SF424 module
B. Non S2S using an FOA from the Grants.gov website
C. Other
Submission Method Quiz

3. Our NSF FOA is available on grants.gov and we will submit using the 424 module within ERA. What method will we choose?

A. S2S via Grants.gov using the SF424 module

B. Non S2S using an FOA from the Grants.gov website

C. Other
Submission Method Quiz

4. Our sponsor is Honeywell and there is no FOA. What method will we choose?

A. S2S via Grants.gov using the SF424 module
B. Non S2S using an FOA from the Grant.gov website
C. Other
Export Budget to Excel

• While this activity works, the Macros haven’t been completed.

• Until the Macros are finished I would recommend using a screenshot of the Sponsor Budget Summary and a Printer Version of the budget to provide any details.
Generate Budget Justification

• The Developers are finalizing this activity but it is still not complete.

• Continue to create your budget justification in a word document and upload it to the attachments page in the Funding Proposal.
How to Approve Funding Proposals and F&A Waivers in ERA

• A tutorial has been created and is available for your faculty, chairs and deans to assist them in approving in ERA.

• The tutorial can be found on the Faculty Toolbox and the ERA FAQ page.

• http://researchadmin.asu.edu/faculty-toolbox/proposals

• http://researchadmin.asu.edu/era/grants/faq#approvalinstructions
Working with PNT

• PNT practice is to not assign a Proposal GCO until the due date, opportunity ID and funding announcement are uploaded.

• If the proposal is a “RUSH” and due within 24 hours please call Kimberly Habiger or Kelbrina Davis and identified as a Public comment.

• If the proposal has been categorized as a “Specialized Opportunity” or “High Profile” this should be identified in a Public comment.
Process Flow in ERA
Open Q & A